



Dhaka Electric Supply Company (DESCO) Limited

22/B, Kabi Farrukh Sarani, Nikunja-2, Khilkhet, Dhaka-1229.

Phone: 8900110-11, 8900820-23; Web: www.desco.gov.bd

JOB OPPORTUNITY

Dhaka Electric Supply Company (DESCO) Limited is entrusted with the responsibilities of operation, maintenance & development of the power system network and distribution of electricity within most of the areas of Dhaka North City Corporation (DNCC), Purbachal and part of Tongi area. DESCO invites application from eligible candidates for appointment in the following posts on contractual basis.

Sl. No.	Name of Posts	Required Educational Qualification & Experience	No of the Posts	DESCO Pay Grade
1	Assistant Engineer	<ul style="list-style-type: none">At least graduate in Electrical & Electronics/Mechanical Engineering from any recognized university.No third Division/Class at any stage of academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and CGPA 2.5 on a scale of 4.0.Must have demonstrated strong participatory leadership ability.Must have strong communication skill in Bengali & English (written & oral) including computer literacy.	5 (Five)	• Pay Grade-7
		<ul style="list-style-type: none">At least graduate in Computer Science/Computer Science & Engineering/ Electrical & Computer Engineering from any recognized university.No third Division/Class at any stage of academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and CGPA 2.5 on a scale of 4.0.Must have demonstrated strong participatory leadership ability.Must have strong communication skill in Bengali & English (written & oral) including computer literacy.	3 (Three)	
2	Sub-Assistant Engineer	<ul style="list-style-type: none">At least Diploma in Electrical Engineering from any recognized educational Institution.No third Division/Class at any stage of academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and CGPA 2.5 on a scale of 4.0.Must have demonstrated strong participatory leadership ability.Must have strong communication skill in Bengali & English (written & oral) including computer literacy.	07 (Seven)	• Pay Grade-8
		<ul style="list-style-type: none">At least Diploma in Computer Engineering from any recognized educational Institution.No third Division/Class at any stage of academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and CGPA 2.5 on a scale of 4.0.Must have demonstrated strong participatory leadership ability.Must have strong communication skill in Bengali & English (written & oral) including computer literacy.	03 (Three)	
3	Junior Assistant Manager (Administration Cadre)	<ul style="list-style-type: none">At least graduate Degree in HR/Management or any other relevant subject from any recognized university.No third Division/Class at any stage of academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and CGPA 2.5 on a scale of 4.0.Must have demonstrated strong participatory leadership ability.Must have strong communication skill in Bengali & English (written & oral) including computer literacy.	01 (One)	
4	Substation Attendant	<ul style="list-style-type: none">HSC (Science) or equivalent having minimum 2nd division/ At least GPA 2.0 on a scale of 5.0 at any stage of academic career and good working knowledge in MS office.	11 (Eleven)	• Pay Grade-12
5	Assistant Complaint Supervisor	<ul style="list-style-type: none">H.S.C or equivalent having minimum 2nd division/At least GPA 2.0 on a scale of 5.0 at any stage of academic career and good working knowledge in MS office.	35 (Thirty five)	
6	Receptionist	<ul style="list-style-type: none">H.S.C or equivalent having minimum 2nd divisions/At least GPA 2.0 on a scale of 5.0 at any stage of academic career and 3 years work experience and having pleasant appearance and behavior and good working knowledge in MS office.	8 (Eight)	• Pay Grade-13

House rent @ 50/60% of basic per month as per pay scale-2016, two festival bonuses in a year, recognized provident fund, group insurance, encashment of earned leave and gratuity as per applicable rules of the company, medical allowances and transport allowances will be provided as per company policy.

General Conditions:

- Age limit is maximum 30 (thirty) years as on 25/03/2020. In case of departmental candidates having required qualifications age limit is maximum 40 (Forty) years as on 25/03/2020.
- 'Freedom fighter quota' will be followed as per government rules. In case of son/daughter of Freedom Fighters age limit is maximum 32 (Thirty-two) years as on 25/03/2020 for the posts under Sl. No.4 to 6.
- Affidavit with respect to age will not be accepted.
- Candidates in service will be required to apply through proper channel.
- Incorrect/incomplete applications and applications received after deadline will not be entertained and liable for rejection.
- Persuasion of any kind will disqualify the candidature.
- The appointing authority reserves the right to decline any of the post, accept or reject any application and increase or decrease number of posts/positions as it may seem proper and no explanation for such action will be provided to the applicant.

Application Procedure:

- Interested candidates have to apply only through the 'Online Application Form' wherein a scanned photograph, signature, last required educational certificate, experience certificate (where applicable), freedom fighter's certificate of parents or grandparents as applicable of the candidate have to be uploaded in due places in the form. The online application form's web link will be available in the website of Dhaka Electric Supply Company Limited (www.desco.gov.bd). Before filling up the application form read the instructions carefully which will be available in DESCO website.
- Scanned copy of 'Microsoft Office' course certificate have to be uploaded online application form for the posts under Sl. No.4 to 6.
- The applicant must pay Tk.1,500/- (One Thousand Five Hundred) for the posts under Sl. No.1 to 3 and Tk.1,000/- (One Thousand) for Sl. No 4 to 6 through Dutch Bangla Bank Ltd.(DBBL) Rocket service with following necessary directives mentioned in DESCO's website (www.desco.gov.bd).
- Last date of submission of application is 03/04/2023 at 11:45 pm.

Date: 12/03/2023

Memo No. 27.24.0000.016.11.001.23.922

Md. Mamunor Rashid

Deputy General Manager (HRM)