



Dhaka Electric Supply Company (DESCO) Limited

22/B Kabi Farrukh Sarani, Nikunja-2, Khilkhet, Dhaka-1229.

Phone: 8900110-11, 8900820-23; Web: www.desco.gov.bd



Job Opportunity for the Post of Managing Director

Dhaka Electric Supply Company (DESCO) Limited entrusted with the responsibilities of operation, maintenance & development of the power system network and distribution of electricity within most of the areas of Dhaka North City Corporation (DNCC), Purbachal and part of Tongi area, invites a qualified candidate from the bona fide citizens of Bangladesh for the post of **Managing Director** on contractual basis for an initial period of 2 (two) years. The contractual appointment is renewable on satisfactory performance of the selected candidate. Brief Job Description and Job Specification of the post including other relevant information are as under.

Job Description

The Managing Director is the Chief Executive Officer of the Company and reports to the Board of Directors. Subject to the supervision and approval of the Board, the Managing Director will be responsible for managing all business and administrative functions of the Company. The successful candidate will anticipate and manage organizational resources to meet the needs and goals of the Company. She/he is the leader of the management team of the company and responsible for the overall administration & management, controlling, coordinating, corporate planning and business development etc. with particular focus to good governance and corporate services on various administrative and strategic aspects. She/he will ensure discipline & good organizational culture and compliance of Law, Rules and Regulations in overall functioning of the company.

The Managing Director will perform the following duties and responsibilities including but not limited to:-

- Manage and supervise all establishment, administrative & legal matters including commercial, technical/engineering, financial and welfare aspects of the company.
- Negotiating project financing with different financial institution(s) and bank(s) at home including overseas donor agencies/development partners.
- Liaise with the line Ministry and other government offices and Bodies, as and when deems necessary.

Qualification and Requirements

- a) At least graduate in Electrical/Mechanical/Civil Engineering or Masters in Finance/Business Administration/Management/Economics or any other relevant subject from any recognized university.
- b) No third Division/Class at any stage of the academic career shall be acceptable. Candidates passed in the grading system must possess at least CGPA 4.0 on a scale of 5.0 and a CGPA 2.75 on a scale of 4.0. Candidates passed in the conventional system (Class/Division) must possess at least 2nd class/division.
- c) Candidate shall have at least 25 (twenty-five) years of experience in large Public Organization/Large Private Sector Company working in multidisciplinary environment, including 5 (five) years of experience in the capacity not below the rank of Superintending Engineer or its equivalent.
- d) Must be able to demonstrate knowledge about relevant govt. rules & regulations.
- e) Must be able to demonstrate knowledge in company law, labor law, TQM, TPM, Preventive maintenance and corporate Governance etc.
- f) Must demonstrate strong participatory leadership ability.
- g) Must possess adequate knowledge in corporate management.
- h) Must have strong communication skill in Bengali & English (written & oral) including working experience using computer.

Age Limit

- (1) Maximum age limit will be 60 (sixty) years on 06/02/2024.
- (2) The age limit may be relaxed in case of extraordinary candidates.

Pay Grade

As per DESCO Pay Grade-1, the post carries a Basic salary of taka 1,75,000/- (one lac seventy five thousand) only per month and fringe benefits will be admissible as per DESCO rules.

Application Procedure

- (1) Interested candidates are requested to apply only through the 'Online Application Form' wherein a scanned recent photograph, signature, NID, all academic certificates and experience certificates should be duly uploaded. The online application form's web link will be available in the website of DESCO (www.desco.gov.bd). Before filling up the application form read the instructions carefully which will be available in the DESCO website.
- (2) The applicant must pay Tk. 5000/- (Five Thousand) through Dutch Bangla Bank Ltd (DBBL) Rocket service.
- (3) Application should be submitted on or before 06/02/2024.
- (4) Please note that only short-listed candidate(s) will be called for interview.
- (5) DESCO authority reserves the right to accept/reject any or all applications without assigning any reasons whatsoever.

Date: 16/01/2024

Memo No. 27.24.0000.016.11.001.24.102

General Manager
(Administration)